



Long Sutton County Primary School
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Dear Parent/Carer,

Long Sutton Local Governing Board.

There is a vacancy for a governor, which we would like to fill with a suitably qualified parent or carer.

Who are we and what do we do?

We are a mixed group of seven parents, professionals, staff and members of the local community who are very keen to support the school. We have six meetings a year, in the evenings, with Miss Gray and other staff and we monitor the progress of the school. We are passionate about helping the school to improve and we challenge as well as support. We also visit the school during the day and take part in interviews for new staff.

We are each responsible for an area – Safeguarding, Special Educational Needs and Disabilities, Curriculum and Pupil Experience, Attendance, Stakeholders, Achievement and Standards and Premises and IT – and three times a year, we interview staff about our own particular area and prepare a report which we give to the rest of the Governing Board. These reports are sent on to the Keystone Academy Trustees who take them into account, along with the minutes of all our meetings, when setting policies and allocating funding.

The Vacancy.

We would like someone who has a reasonable knowledge of IT to join us to take on the role of Premises and IT governor. You would need to be able to interview the IT teaching lead and Mr Gault to produce a termly report (training is given online by Keystone before each report, advising on the questions to ask) attend our six governors meetings and join in mandatory training online for areas such as Safeguarding. We would also welcome other parents who feel they could join us so that we can plan for the future of our Board.

If you are interested and would like to know more. please speak to Miss Gray or to one of our staff representatives, Mrs Kirkham and Mr Whitehead.

Yours sincerely,

G. Palmer

Chair of Long Sutton Local Governing Board

